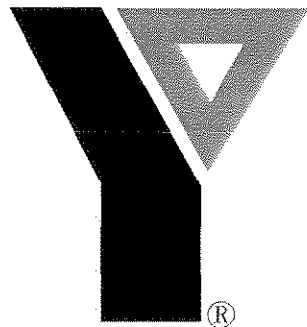


Tri-County YMCA

**FACILITIES
RENTAL
AGREEMENT**



Tri-County YMCA Group Facility Usage Application

Main Contact Person _____ Position _____ Phone _____

Address _____

Name of Organization* _____ Phone _____

***Proof of Insurance is required for rental of YMCA facilities.**

Type of Organization _____
(School, Church, Social Service, etc.)

Organization Address _____

Clientele Served _____

Number of participants expected at this event _____ Number of Chaperones _____

Day(s) Requesting Facility Usage _____ Time _____
Month/Day/Year

***A Non-Refundable deposit of \$50 is required to secure this date.
This amount is counted toward your rental total.**

FACILITY RENTALS - Rooms and Equipment Requested:

_____ **Main Facility Rental: Gymnasium/Racquetball Courts (No Pool)**

_____ 2 hrs=\$100 _____ 4 hrs=\$200 _____ 8 hrs=\$400

For Gym parties larger than 50 there is an additional charge of \$30 for every two hours for each 50 additional people.
1-50 people - \$100, 50-100 people - \$130, 100-150 people - \$160, etc. (May1-Aug31) (Sept1-April30)

_____ **Aquatic Center Only: (Both Pools)** Saturdays: 6pm – 8pm or 7pm – 9pm

_____ \$250 per 2 hrs* Sundays: 6pm – 8pm

For pool parties larger than 50 people, there is an additional charge of \$30 per party for each 25 additional people.
1-50 people - \$250, 51-75 people - \$280, 76-100 people - \$310, 101-125 people - \$340, etc.

_____ **Total Facility Rental: Gym/Racquetball Courts/Pool**

Simply add Main Facility Rental Prices to Aquatic Center Rental Prices, and then subtract \$25.

_____ **Conference Room Rental**

_____ \$15/hr during regular business hours _____ \$30/hr after facility closing

For all night rentals the Aquatic Center will be available until Midnight.

There will be no use of the Wellness Center or the equipment therein.

_____ **Camp High-Tor Rental: Lodge and Meeting Facility:**

***Does not include set up or tear down of tables or chairs**

_____ 2 hours=\$200.00 _____ 4 hours=\$350.00 _____ 8 hours=\$500.00

_____ \$700.00 Saturday Rental: 1 pm – 9 pm w/Friday evening set up 6 pm – 9 pm
(times are flexible)

_____ **Camp Pool: Saturdays/Sundays 6 pm – 8 pm**

_____ 2 hours=\$175.00*

*For pool parties larger than 50 people, there is an additional charge of \$30 per party for each 25 additional people.

_____ **Camp Shelter Large including picnic tables: Friday/Saturday 6 pm – 9 pm**

_____ 3 hours=\$100.00 Sunday 1 pm – 6 pm

Payment in full is required 4 business days before event date.

Your \$50 deposit will be forfeited if you must cancel, please let us know at least 4 days in advance.

Your signature verifies that you have read and agree to abide by the facility usage agreement.

I also verify that I have reviewed a complete copy of this entire agreement.

Signature of person responsible

Date

YMCA Representative

Date

Tri-County YMCA
USE OF YMCA FACILITIES POLICY

Introduction

This policy describes the rules and regulations under which the YMCA shall make its facilities and equipment available for use by non-YMCA groups. Any questions concerning the interpretation of this policy will be referred to the Executive Director or a designated member of the staff.

Primary Use

The facilities and equipment of the YMCA are first and foremost for the use of YMCA members and regularly scheduled YMCA programs and activities. When these facilities are not in use by YMCA members and/or groups, they may be reserved for non-YMCA groups.

Non-YMCA Groups

The YMCA will make its facilities and/or property available only to non-YMCA groups that meet the following criteria:

- Groups whose purpose and objectives are generally compatible with those of the YMCA and who do not seek to exploit the YMCA name or constituency.
- Groups that are willing and able to take responsibility for their activities and who are willing to abide by the YMCA's rules and regulations.

Priorities for Use

Priorities for the use of facilities, property and/or equipment by non-YMCA groups will be given to Religious, Social, Educational, Civic, Cultural and Community Service Groups.

Supervision

All groups will be required to designate an individual, 21 years of age or older who will be responsible for the conduct of the group. This designated group leader must meet with YMCA staff prior to the anticipated use to review this agreement, rules and regulations and be oriented regarding each facility and/or equipment to be used. The YMCA will require a minimum ratio of adult supervisors as follows:

- 1 adult to 8 children, age 4 years to 5 years, no more than 16 per group.
- 1 adult to 12 children, age 6 years to 9 years, no more than 24 per group.
- 1 adult to 15 children, age 9 years to 12 years, no more than 24 per group.
- 1 adult to 15 children, age 12 to 15 years of age, no more than 25 per group.
- 1 adult to 20 youth, age 15 to 25 years of age.

This ratio may be achieved by the use of additional qualified volunteers of the group. The YMCA reserves the right to assign the appropriate number of staff necessary to attend any function. If the Swimming Pool is used, a certified YMCA lifeguard, employed by the YMCA, will be on duty. He/she will conduct an orientation of the aquatic area before the use of aquatic facilities and equipment.

Standards of Conduct

Any conduct contrary to the purpose of the YMCA is prohibited. Smoking is specifically prohibited in all areas of the facility. Consumption of alcoholic beverages and/or illegal drugs is specifically prohibited anywhere on the property or in the facilities. The YMCA reserves the right to dismiss any individual and/or group that does not maintain the rules of conduct.

Certificate of Insurance

All groups will be required to provide a Certificate of Insurance naming the Tri-County YMCA as an "additional insured", with a minimum of one million dollars (\$1,000,000.) in general liability coverage. Vendors of groups using facilities and/or property shall also provide a Certificate of Insurance. Coverage extended to the YMCA shall not be less than the association carries and shall be provided prior to the event.

Responsibility for Damage

The individual responsible for the group and the group as a whole shall be responsible for all damages to the facilities, property and/or equipment caused by the group. A security deposit may be required. The group will be notified within 36 hours of the damage and payment required.

Loss of Personal Property

The YMCA assumes no responsibility for the personal property of individuals or groups utilizing the facilities and/or property.

Use of YMCA Name

Use of the YMCA's facilities does not imply endorsement or sponsorship of any event by the YMCA. Therefore, promotion shall be designed in such a way that no suggestion of endorsement or sponsorship is implied.

Food/Entertainment

Use of a caterer and/or entertainment shall be subject to the approval of the YMCA Executive Director. Musical entertainment shall cease no later than 2:00 a.m. **All alcoholic beverages are prohibited from YMCA facilities. NO food or beverages are allowed in the gymnasium, racquetball courts or pool decks.**

Decorations

Decorations for any event may be used only upon prior approval by the YMCA. Removal of decorations shall be the responsibility of persons renting the facility.

Set Up/Tear Down of Table and Chairs

It is the responsibility of the Tri-County YMCA to set up and tear down any tables or chairs used.

Admission Fees

Rental of the Tri-County YMCA facilities shall not be used as a fundraiser for any renting entity. Admission fees shall not be charged except in special circumstances pre-approved by the Executive Director.

YMCA Rep. Initial

Lessee Initial

Closure Due to Weather Conditions or unforeseen Contaminants

Occasionally weather conditions or a contaminant, (fecal/vomit/blood contaminant) occur that dictate we close the pool for safety reasons. The Tri-County YMCA hopes to make this type of closure as smooth as possible for you and your party. If thunder/lightening occurs (or other closure deemed necessary) during your party time, we will clear the pool and deck area until the required time that we can safely open the pool. If the closure time extends beyond an hour we will either reschedule your party as availability allows or refund a portion of your fee according to the amount of time lost.

Cancellation Policy

Cancellation must be made 4 business days before event for deposit to be returned.
Allow 2 weeks for processing of refund.

Clean – Up of Facility After Use

Any group/organization renting a YMCA facility is held responsible for the clean up of the facility area being rented. All personal belongings/equipment brought to the YMCA facility are to be removed from the building when leaving. Clean-up must be finished within 15 minutes from the end of your party. Any clean-up that needs to be done after this fifteen minutes will be deducted from the deposit paid by the group/organization.

Administration

Administration of this policy/agreement shall be the responsibility of the Executive Director or a designated member of the staff. Exceptions to the policy shall be approved by the YMCA’s Executive Director only.

Forfeiture of Deposit

Lessee understands that if any policies or regulation contained in this agreement are violated, deposit will be forfeited.

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Tri- County YMCA Pool Rules

1. No person may use the pool unless it is officially open and the lifeguards are on duty.
2. Admission to the pools will be refused to all persons having open wounds or any communicable disease.
3. Children eleven years old and younger must be accompanied in the Aquatic Center by an adult at least 18 years of age. **Children under the age of 6 years must have an adult in the water with them at all times. IF AN ADULT IS UNABLE TO GET IN THE WATER WITH A CHILD THEY WILL BE ASKED TO LEAVE THE POOL.**
4. No persons may take food or drink inside the Aquatic Center.
5. All children must be able to swim without a flotation device the entire length of the lap pool and be able to touch the bottom of the lap pool. Parents with children under the age of eleven must be present at all times.
6. All persons using the swimming pools must take a cleansing shower before entering.
7. All infants are required to wear a swim diaper.
8. No open swim during swim lessons.
9. **NO INFLATABLE FLOATATION DEVICES OF ANY KIND WILL BE PERMITTED IN THE POOLS. THIS INCLUDES WATER WINGS AND FLOTATION SUITS. NO EXCEPTIONS AT ALL!!**
10. Absolutely no tobacco products will be allowed in the Aquatic Center.
11. Abusive or profane language will not be tolerated and will be cause for removal from the Aquatic Center.
12. Running, rough play, and personal conduct endangering safety of self and others is prohibited.
13. Pets are not allowed in Aquatic Center.
14. Kickboards, pull buoys, and flippers are used in lap lanes only.
15. All persons must have appropriate swimming apparel to enter pools, t-shirts or cut offs are not allowed.
16. Glass containers of any kind are not permitted.
17. Unnecessary talking to lifeguards is not permitted.
18. Persons wishing to take pictures or video must first obtain permission from Aquatic Director, Pool Coordinator or Head Lifeguard.
19. The Aquatic Director or Head Lifeguard may enforce any non-written rule as deemed necessary.
20. Please do not hang on diving blocks, lane markers, stairs or ladders.
21. There are two lanes available for lap swimming. Children whom are genuinely swimming may use the lap lanes. Please share lanes.
22. The YMCA's toys and noodles are not to be loaned out to anyone. However, the members and their guests may bring their own noodles.
23. Children may wear Coast Guard approved life jackets. A parent must accompany the child in the water.
24. **No scuba diving, unless actively participating in the YMCA Scuba Diving Class.**

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